

POLICY NUMBER	POLICY SERIES			
4320	4000: Academic Services	EFFECTIVE DATE: 04/07/04	REVISION DATE: 04/15/13 06/24/14	PAGE: 1 of 1
SUBJECT: In-Class Correcting				

Policy Purpose: To provide parameters for the correcting of homework in the classroom by students.

Policy Information: It is highly recommended that, whenever possible, correcting of papers, quizzes, and tests should be done by the teacher. Teachers will then be aware of students' weak areas and/or patterns that need correction. Some subjects, such as language, may necessitate in-class correction, but pages should not be removed from the text. Because students learn from correcting, the following procedures are provided:

- 4320.1** Teachers may assign students correcting partners. Discretion regarding another's grades should be stressed at all times.
- 4320.2** During in-class correcting, teachers should visually monitor the accuracy of student grading and then record the grades. A random sampling of student books can be reviewed periodically as needed. Students will be held accountable for their own work and the correcting of other's work.
- 4320.3** Grading of tests, quizzes, projects, and papers should be done by the teacher.

Signed by:

Board President *Denise Boase*

Date: 7-20-14

Board Secretary *Michael Hight*

Date: 7-20-14