

POLICY NUMBER	POLICY SERIES			
<b>1105</b>	<b>1000: BOARD of DIRECTORS</b>	EFFECTIVE DATE: <b>01/01/00</b>	REVISION DATE: 11/18/08 10/20/09 3/4/13	PAGE: <b>1 of 1</b>
SUBJECT: <b>NOTIFICATION OF BOARD MEETINGS</b>				

**Policy Purpose** This policy provides guidelines for notifying the public of ACS Board Meetings.

**Policy Information**

- 1105.1 The Board of Directors shall meet monthly with exception if agreed to by a majority of the Board. Special meetings may be called by the President, or by the President at the request of two or more members of the Board of Directors. Board members shall receive notice of a special meeting as far in advance as is reasonable under the circumstances of the emergency situation. Only business related to the special issue may be considered at this meeting.
- 1105.2 Regular and special meetings of the board shall be publicized in advance indicating the date, time, and place and the major topics to be discussed. All ACS members and associates are welcome to attend board meetings.
- 1105.3 In the event the board's schedule of regular meetings is changed, a revised schedule shall be publicized at least seven (7) days prior to the first meeting held under the new schedule.
- 1105.4 Written notice of any special meeting may be given, depending on the nature of the meeting. In the event that a meeting is convened, notices will be distributed to parents communicating, time, place, and purpose at least twenty-four (24) hours before the time of the meeting.

Signed by:

Board President Jamie Beatty

Date: 7-20-14

Board Secretary Michelle King

Date: 07-20-14