

This is a copy of the final draft.
Changes were approved 11/14/2022

BY-LAWS OF APPLEWOOD CHRISTIAN SCHOOL INC.
PETTIS COUNTY, MISSOURI

PREAMBLE

KNOW ALL MEN BY THESE PRESENT that we, the undersigned, being mindful of our Lord Jesus Christ's will that children be taught the word of God diligently, and recognizing the necessity and advantages of a Christian School education, do here with form an association for the establishment and maintenance of Christian School, and in lawful assembly, do herewith, adopt the following By-laws whereby this association shall be governed.

ARTICLE ONE – NAME

The name of this association shall be Applewood Christian School, Inc.

ARTICLE TWO – LOCATION

The location of this association shall be 25396 Hwy O, Sedalia, Pettis County Missouri.

ARTICLE THREE – DURATION

The duration of this association shall be perpetual

ARTICLE FOUR – PURPOSE

The association is formed for the purpose of

1. To teach elementary and secondary secular subjects, from a biblical worldview, as are in conformity with the accepted standards of education in the State of Missouri.
2. To hold and administer property, real, personal and mixed, for religious and educational purposes.

ARTICLE FIVE – FACIALLY NON-DISCRIMINATORY POLICY

The school administers students of any race to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic or other school – administrated programs.

ARTICLE SIX – REGISTERED AGENT

Full name and address of registered agent is:

Michal Herrington, 21622 TANGLENOOK MEADOWS, SEDALIA MO 65301 (present secretary)

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ARTICLE SEVEN – INCORPORATORS

The names and addresses of the incorporators are as follows:

Ben Embree, 30351 Olive Branch Road, Sedalia, Missouri 65301
Brenda Allcorn, R.R. 2, Box 156 Cole Camp, MO 65325
Kim Wagenknecht, 18784 Highway O, Sedalia, MO 65301

The above named individuals shall constitute and serve as the initial officials and board members of this corporation in the offices of president, secretary and treasurer, respectively. They are to service in such offices until such time as the corporation's board of directors, as provided for in these articles, shall become elected to their respective offices.

ARTICLE EIGHT – DIRECTORS

All of the business of this corporation shall be conducted and its affairs managed by a board of directors, elected by majority vote of the board of directors, consisting of not less than three members, the exact numbers to be decided from time to time by a majority vote of the board of directors. The authority to buy, sell or otherwise deal with a real and personal property belonging to this corporation or any part thereof shall be vested in the board of directors. A majority of the board of directors shall constitute a quorum for the transaction of business and the officers of the board of directors shall consist of a president, secretary and treasurer, the duties of which officers shall be the usual duties prescribed for said officers and such other officers as the board of directors may in accordance with the by-laws of this corporation prescribe.

ARTICLE NINE – DIRECTOR MEETINGS

1. The Board of Directors shall meet monthly with exception if agree to by a majority of the Board. Special meetings may be called by the President, or by the Present at the request of two or more members of the Board of Directors.
2. A quorum for a meeting of the Board of Directors shall consist of two-thirds of the members of the Board of Directors.
3. If a quorum is not present for a meeting, the meeting shall adjourn to the call of the President. The second meeting, duly announced, which shall be held not less than one and not more than fourteen days after the first meeting at which there was no quorum present, shall have executive power to transact business regardless of the number of Directors present.

ARTICLE TEN – DUTIES OF DIRECTORS

1. The Board of Directors shall annually elect from its own membership a President, Secretary and Treasurer.
2. The Board of Directors shall be empowered to conduct, manage, and administer all of the affairs of this Association, to-wit: (a) to call or contract qualified teachers; (b) to contract for all employed personnel; (c) to contract for repairs and supplies; (d) to rent or lease property; (e) to acquire, sell, transfer, convey, mortgage, and pledge all real and personal property necessary to conduct the business of this Association; (f) to receive and accept grants and bequests; and (g) to do all other things necessary to carry out the purpose of this Association.
3. The Board of Directors shall prepare the operating budget in MAR.

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4. The Board of Directors shall be empowered to require a bond for the officers who handle funds for this Association, said bond to be paid for by this Association.
5. The treasurer shall remit for review at each board meeting, support for each disbursement made during the time frame of the financial statements being presented. Another board member shall inspect the support, along with the bank statement, to ensure that all support is included and appropriate to align with the purpose of the school and then sign and date the bank statement.
6. The Board of Directors shall be empowered to appoint or elect all necessary committees.
7. The President, Secretary, or Treasurer shall preside at all meetings of the Board of Directors.
8. The secretary shall keep the minutes of all meetings of the Board of Directors, and shall supply a copy to each member of the Board of Directors, whether present at or absent from the meeting.
9. The treasurer shall: (a) be responsible for all funds received from all sources; (b) upon request acknowledge such receipts in writing; (c) give a copy of the financial report to each member of the Board of Directors, whether present at or absent from the meeting; (d) make all disbursements at the direction of the Board of Directors; (e) bill parents or persons responsible for all tuition-paying students as prescribed by the Board of Directors.

ARTICLE ELEVEN – TERM OF OFFICE

Officers of the Board of Directors shall be elected to a term of one year. An officer may succeed himself or herself in office for an unlimited number of successive terms.

ARTICLE TWELVE – AMENDMENTS

These By-Laws may be amended at any regular or special meeting of the directors of this association by a simple majority vote of at least a quorum of the directors present, provided a written copy of the proposed amendments has been mailed to the directors of this Association at least thirty days in advance of the meeting, and all directors have been notified, at least one week in advance, of the date, time, and place the vote on the proposed amendments shall be taken.